



Holy Name Catholic Primary School
Mosspits Lane
Fazakerley
Liverpool
L10 9LG

Tel : 0151-525-3545

e-mail: holyname-ao@holyname.liverpool.sch.uk

Miss F Sibert (Chair of Governors)

14 July 2020

Dear Parents/Carers

Re September reopening

School will close for the summer holidays on Friday 17 July at 1.15 pm and reopen for Year 1 to Year 6 on Wednesday 2 September at 8.45 am. Nursery and Reception plans will be sent out by Mrs Hughes and Mrs Doyle.

Please see the attached 'Reopening Plan for September' document and read it carefully so that you will know what is happening when we return. The plan has been made in line with Government and local guidance. However, please bear in mind that this could change at any time throughout the summer holidays. As and when we receive further information, we will update the document on the website and on Dojo.

Once again, we wish Mrs Taylor, Mr Cormack and Mr Kelly best wishes for the future. In September, we welcome Ms Vedmore-Lloyd, who will be taking over from Mrs Taylor, Mrs Ruiz Churchill, who is replacing Mr Cormack, Miss Barrett who will be covering for Mrs Flanagan and Miss Butler who will replace Mr Kelly.

A special mention must go to all Year 6 pupils. We are very sorry that we could not give you the send-off you deserve. You are all very special and we send you on your way with our love and best wishes for high school and the future. Remember we are always here for you and we hope you will come back and see us when you can.

I would like to close by reminding all of us that we have a role to play to ensure that our children and school community remain safe. We wish you a safe and happy summer. Take care everyone and we look forward to seeing those who are returning in September. Thank you for your continued support and patience.

Yours faithfully

Pauline Sloane

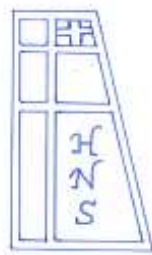
Head of School



HOLY NAME CATHOLIC PRIMARY SCHOOL

School Reopening Plan

September 2020



Document created by:	P Sloane
Agreed by Governors on:	16 July 2020

1. Introduction

This document has been created in line with Government and local guidance and school's own Risk Assessment. The document has been shared and consulted with staff and governors and whilst every effort has been taken to ensure the accuracy of the plan, there will inevitably need to be alterations and changes to the operation and logistics of the plan over time.

School will close for the summer holidays on Friday 17 July at 1.15 pm and reopen for Year 1 to Year 6 on Wednesday 2 September at 8.45 am. School attendance will be mandatory from the beginning of the Autumn term. Therefore, the usual rules on school attendance will apply. At the start the new school year there will be many changes in how we operate as a school. We are putting in several controls to minimise the risk of transmission of Covid-19. You can see a full copy of our Covid-19 risk assessment on our website. We will regularly review our risk assessment as guidance from the Government is updated.

Whilst the Government have indicated that the prevalence of coronavirus (COVID-19) has decreased and the NHS Test and Trace system is up and running, it is important that our whole school community work together to protect each other.

2. Headlines

- School **attendance** will be mandatory again from the beginning of Autumn term. This means from that point, the usual rules on school attendance will apply.
- Children will be returning to school as a **whole class** and stay with their year group at all times as much as possible to reduce the risk of transmission.
- School uniform must be worn and children should bring only the minimum required with them into school, eg packed lunch and water bottle (clearly labelled) and no large bags. (Packed lunch boxes will be allowed in school from September).
- Children will be given a set of stationery in a sealed bag which they will keep on their desk. Children's own pencil cases or stationery will **not** be allowed in school.
- From September, children can come into school in their PE kit on the day their class has a PE lesson so that PE kits do not have to be stored in school.

3. Bubbles

We have organised our school to keep children in clear and consistent 'bubbles'. This will help us as a school to limit the number of contacts children have with different people whilst still delivering an effective curriculum. We have considered the age of our children and their curriculum needs as well as the logistics of our school site in order to determine the size of our 'bubbles'. Every school will have had to do this, and each school will determine the best way to do this for their school community.

4. Arrival to and Departure from School

At the beginning of the day, doors will be open from 8.45 am until 9.00 am to stagger intake. Children will enter as follows:

MORNINGS

Class 3 to enter at the infant gate and KS1 playground door and go straight to class.

Class 4 and 5 will enter through the middle gate and the hall door and go straight to class.

Juniors will enter through the main reception gate or the gate on the Junior playground. Class 6, 7, 8 and 9 to enter through the Junior playground door.

Class 10 and 11 will enter at the doors to their classrooms. All children to take their belongings to class until further notice. Please leave your child at the gate. There will be staff to guide them into school.

HOME TIME

Children will leave school at staggered times via the infant or junior playground:

Infants: Class 3 = 2.45 pm

Class 4 = 2.55 pm

Class 5 = 3.05 pm

Juniors: Class 6 = 2.45 pm

Class 7 = 2.50 pm

Class 8 = 2.55 pm

Class 9 = 3.00 pm

Class 10 = 3.05 pm

Class 11 = 3.05 pm

Parents/carers will be able to collect their child from the appropriate playground but we ask that you observe social distance guidelines and arrive to collect your child at the stipulated time for their class to save congestion. Parents/carers should not enter the school building if possible, unless they have a pre-arranged appointment. If possible, call or email school if you need to speak to someone or make an appointment. If you have more than one child in the school and one is in the infants, the older sibling will be sent to wait outside the bubble of the youngest sibling and they will come out together on the infant playground.

5. Breaktime Plan

- Children will be asked to wash their hands with soap before and after having a break and lunch.
- Break times may be staggered so that fewer children will be on the playground at any one time.
- Any playground equipment used will be washed down at regular intervals. Depending on the R Rate, there may be times when the equipment will be out of action.

6. Lunchtime Plan

- Free school meals will continue for pupils in Reception Year 1 and Year 2.
- Hot dinners will be provided again in September.
- Children will be asked to wash their hands before and after lunch.
- Children on school dinners will have lunch in the dinner hall with their own bubble.
- Children on packed lunch will eat their lunch in class.
- Lunch money should be paid online weekly in advance. Please speak to Mr Hartley for details

7. Breakfast and After School clubs

Unfortunately, we are not in the position to offer both breakfast and after school club when we return in September if the guidance stays the same. We are able to provide breakfast club from Monday 7 September from 7.45 am until 8.45 am. However this will be **strictly for working parents/carers only**. You will have to submit an online form and pay for sessions needed that week so we can arrange for the correct number of staff and rooms needed. Children will be kept in their own bubble and not be allowed to mix with other children as much as is possible. The link below will take you to the online form for week beginning Monday 7 September. We will notify you as soon as we are able to provide After School Club provision.

<https://forms.office.com/Pages/ResponsePage.aspx?id=hBrFPTx8F0OVQ-D-FRgxlyZJD86ZO-hDqbMCV62DRzZUMUQzWUkyM1dCN01aUE1JM0xSUEFFRFNDMi4u>

8. Staff

Staff will be given access to full PPE equipment if they wish to wear it. However, Government and local guidelines stipulate that PPE does not need to be worn by staff in school unless there is a suspected case of Covid-19 when full PPE should be worn. At all times, staff will continue to follow hand washing techniques.

9. Pupil Expectations

- Pupils must only attend school if they or a member of their household do not have COVID-19 related symptoms.
- Pupils should arrive at school and leave to go home at the designated time. Pupils must not congregate on the school premises at the end of the day.
- Pupils must wash hands with soap and water when entering and leaving classrooms during the day, before and after lunch and after any contact with playground or PE equipment.
- Pupils should avoid physical contact at all times. No hugs, shaking hands etc
- Pupils must follow the guidelines around school and walk in single file on the left hand side of the corridor (markings and arrows have been placed around the school).

Please note: Until further notice, school will have a cleaner on site at all times. The school will be cleaned and disinfected every evening. Toilets and equipment will be cleaned and disinfected at regular intervals throughout the day.

If your child presents Covid-19 symptoms in school we will take your child to a safe area in school and contact you immediately to pick them up. Please make sure that your emergency contact details are up to date and correct.

If your child does develop symptoms, you can seek advice from NHS 111 at

<https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms> or by phoning 111.

It is vitally important that anyone who presents with Covid-19 symptoms get tested as soon as possible.

If someone from within school is confirmed with Covid-19 we will get in touch with the parents and carers of any children who have been in close contact with this person. This is likely to be children from their class or 'bubble' or if they have been in close contact through other groups such as breakfast club. These children will be asked to self-isolate for 14 days. Other members of the household **do not** need to self-isolate, unless your child also develops symptoms. Full details and instructions will be provided at the time. We will also send information to our wider school community as a reminder to our families of what actions you can take to reduce the spread of the virus.

How to stop COVID-19 spreading

There are things you and your children can do to help reduce the risk of you and anyone you live with getting ill with COVID-19:

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Symptoms of COVID 19

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature and/or
- a loss of, or change in, normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness.

It is important that outside of school we all follow the Government guidance around Covid-19, particularly the Stay at Home guidance below and do not bring your child into school.

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

10. Remote Learning

In the event of a future lockdown, or for any pupil(s) isolating at home, remote learning will come into effect immediately. The Government expects ALL pupils who are isolating at home to engage fully in remote learning.

Please continue to check for any updates throughout the summer. If we receive any further guidance, this booklet will be changed.

11. Further Scenarios

Throughout the summer holidays, we will be making plans for a partial or full closure in the event of new cases or further lockdowns. The information will go into this document so please check on a regular basis. Thank you.